



## The STUDIO | Professional Terms & Conditions of 'The Studio'

Definitions in this agreement:

- a. The Studio team will be known as the "Studio"
- b. The Studio Professional will be known as the "Professional"
- c. The student or client will be known as the "Client"
- d. The Songwriting Academy Ltd. will be known as the "Company"
- e. The scope of works will be known as the "Session"

1.1 All enquiries for quotations and fee requests to work with a Professional should be made by the Client directly to the Studio via The Studio enquiry page on the Company website.. Professionals receiving enquiries in 121 sessions or direct approaches agree to refer Clients to The Studio enquiry page.

1.2 All payments must be made by the Client directly to the Company.. Strictly no transactions will be accepted between the Client and the Professional

1.3. 50% of the total fee agreed will be payable by the Client to the Company before work commences

1.4. Balance payments:

1.4.1. Co-writes: The remaining 50% of the fee will be payable to the Company no less than 24 hours before the co-write session commences

1.4.2. Production or Vocal/Instrument Sessions: The remaining 50% of the fee will be payable to the Company on completion.

1.5. Once a fee has been agreed, it is fixed. Any further alterations to this figure must be agreed by the Studio

1.6 The Studio will notify the Professional to proceed to arrange the session once the appropriate fees have been received from the Client

1.7. The Studio must be notified of any additional work or fees discussed by the Client and Professional either during or after the original work agreed.

## **2. Scope and duration of work**

2.1. The scope and type of work will be agreed by the Studio with the Client and the Professional before the work commences.



2.2. The timeframe will be agreed by the Professional and the Client before work commences and the Professional will notify the Studio.

2.3 A standard equal share split agreement shall apply to all co-writes in addition to the session fee.

2.4 If the Client actively offers a share of the Master Rights for a concession on Production fees, The Professional shall have the option to accept or decline by responding to the Studio. The Studio will then amend the fee quotation and seek confirmation from the Client.

2.5 Under no circumstances shall the Professional actively seek to offer or solicit shared ownership agreements directly with the Client in any creative work.

2.6 The Professional will inform the Studio when the full scope of work is complete

### **3. Revisions**

3.1. When working with a producer, session singer or session musician, the Client will be allowed one set of revisions once the work has been delivered by the professional. The Client must deliver a full set of revision requests in one written communication e.g. email

3.2. Once the revisions have been addressed by the Professional, any further revisions should be requested via the Studio and will be quoted and charged extra at the going rate for the professional hired. This rate may be provided in advance by the Professional to the Studio on request by the Client before work commences.

### **4 Invoicing**

4.1 Invoices will be accepted for the full fee once the agreed work has been completed and the Client has settled all deposits and balances in full for the session.

4.2 Payments to the Professional will be made in full at the end of the month in which the full fees are received from the Client subject to 2.6 above

### **Changes to Terms & Conditions**

The Studio reserves the right to amend these terms and conditions with 30 days notice to the Professional. Any and all such amendments shall be deemed to be accepted unless communicated otherwise in writing to the Studio team within the 30 day notice period.